Chapter 6: Work

Additional Readings


Chapter 6 Test (100 points)

Note: The essay question in Part D can be given as part of the chapter test, if time permits, or it can be given on a separate occasion.

Part A. Match the sentence parts on the left with those on the right to form complete, true statements. (10 points)

___ 1. Inferences are a. your attitude toward a class.

___ 2. Pie charts and bar graphs are b. a thesaurus.

___ 3. Non-verbal language can signal c. a consistent system to show main ideas, supporting points, and examples.

___ 4. A numeric outline uses d. guesses about ideas that aren’t directly stated.

___ 5. Synonyms can be found in e. examples of visual aids.

Part B. In each sentence below, underline the referring word(s) and draw an arrow to the referent. (30 points)

1. Professors are paid less than lawyers and doctors, who have similar amounts of education. Professors’ lower wages compensate them for the great intellectual and personal satisfaction that their jobs offer.

2. Not surprisingly, workers with more human capital on average earn more than those with less human capital. College graduates in the United States, for example, earn almost twice as much as those workers who end their
education with a high school diploma. This large difference has been documented in many countries, where educated workers are in scarce supply.

3. If you are not sure how self-aware you are, ask several people whom you trust which of these ten keys they believe are your strengths, and which are not. Again, while no person possesses all ten of these keys in equal amounts, each of them can be developed and improved.

Part C. Write a short answer to each of the following questions. (20 points)

1. Define non-verbal language. Give at least three examples of positive non-verbal language and at least three examples of negative non-verbal language.

2. Describe the process of giving a formal oral presentation. Include at least three points of advice about what to do before the presentation and at least three points of advice about what to do during the presentation.
Part D. Essay Question: On a separate sheet of paper, write a well-organized essay in response to the topic below. (40 points)

What do you think are the most important skills or values that you need in order to be successful in college or in a job? Illustrate your points with specific examples. Write a short guide to college success for an audience of high school students and persuade them that they should consider your advice as they prepare to go to college.