# Contents

**Introduction** vii

1. **An Approach to Academic Written Grammar** 1
   
   Unit 1 Preview Test 1
   
   Grammar Awareness: Report 2
   
   1.1 Clause Structure 3
   
   1.2 Noun Phrase Structure 6
   
   1.3 Word Form 8
   
   1.4 Verbs and Complements 10
   
   1.5 Action Verbs 12
   
   1.6 Reporting Verbs 14
   
   1.7 Linking Verbs 16
   
   1.8 Three Levels of Meaning 18

2. **Clause Combination** 22
   
   Unit 2 Preview Test 22
   
   Grammar Awareness: Definition 23
   
   2.1 Types of Clauses 24
   
   2.2 Equal and Unequal Clauses 25
   
   2.3 Non-Restrictive Relative Clauses 28
   
   2.4 –ing Clauses 30
   
   2.5 Logic and Clause Combination 32
   
   2.6 Summary of Punctuation 36
   
   2.7 Fragments and Run-Ons 39

3. **Embedded, Noun, and Complement Clauses** 45
   
   Unit 3 Preview Test 45
   
   Grammar Awareness: The Introduction 46
   
   3.1 Embedded Clauses (Restrictive Relative Clauses) 47
   
   3.2 Reduced Embedded Clauses 49
   
   3.3 Noun Clauses 52
   
   3.4 Complement Noun Clauses 55
   
   3.5 To Non-Finite Clauses and Subjunctive Clauses 57
   
   3.6 Common Problems 59

4. **Verb Forms** 63
   
   Unit 4 Preview Test 63
   
   Grammar Awareness: Literature Review 64
   
   4.1 Summary of Verb Tenses 66
   
   4.2 Present and Past Simple Tenses 67
   
   4.3 Present Perfect Tense 71
   
   4.4 Writing about the Future 73
   
   4.5 Other Tenses and Verb Forms 75
CONTENTS

4.6 Passive Voice 78
4.7 Common Problems with Verb Tenses 82
4.8 Subject-Verb Agreement 83
4.9 Subject-Verb Inversion 86

5. The Noun Phrase 89
Unit 5 Preview Test 89
Grammar Awareness: Title and Abstract 90
5.1 Count and Non-Count Nouns 91
5.2 Articles 95
5.3 Generic Reference 97
5.4 Indefinite Reference 99
5.5 Definite Reference 100
5.6 Quantifiers 102
5.7 Adjectives 106
5.8 Nominalization 108

6. Hedging, Boosting, and Positioning 111
Unit 6 Preview Test 111
Grammar Awareness: Data Commentary 112
6.1 Modal Verbs 113
6.2 Would 117
6.3 Adverbs 118
6.4 Conditionals 121
6.5 Comparatives, Superlatives, and Equatives 124
6.6 Evaluative Language 127

7. Collocation and Corpus Searching 132
Unit 7 Preview Test 132
Grammar Awareness: Essay 133
7.1 Writing Using a Corpus 134
7.2 Prepositions 138
7.3 Verb-Noun Collocations 140
7.4 Noun-Adjective and Noun-Noun Collocations 142
7.5 Skeletal Sentences 144

8. Beyond the Sentence 148
Grammar Awareness: Textbook 148
8.1 Information Flow 149
8.2 Theme 151
8.3 Controlling the Theme 154
8.4 Paragraph Patterns 156

Appendix: Verbs 165
Glossary 169
References 177
Sources for Example Sentences/Texts 181